



DRAFT MINUTES

Annual General Meeting
Thursday, October 29, 2020

Present (via video conference):

Dr. Diana Davidson (Alberta Municipal Affairs, Public Library Services Branch), Tina Nielsen (Bowen Island Public Library), Scott Leslie (BC Libraries Cooperative), Tami Setala (BC Libraries Cooperative), Kevin Millsip (BC Libraries Cooperative), Sharon Herbert (BC Libraries Cooperative), David Ryland (BC Libraries Cooperative), Anna Loster (British Columbia Legislative Library), Annette DeFaveri (British Columbia Library Association), Beth Davies (Burnaby Public Library), Sybil Harrison (Camosun College Library), Wanda Davis (Cariboo Regional District Library), Kimberly Partanen (Castlegar Public Library), Brenda Mathenia (College of the Rockies Library), Cortney Newton (College of the Rockies Library), Ursula Brigl (Cranbrook Public Library), Alexandra Faucher (Elkford Public Library), Suzanne Rackover (Emily Carr University), Danika Andrews (Fort Nelson Public Library), Karli Fisher (Fort St James Public Library), Scott Hargrove (Fraser Valley Regional Library), Dean Kelly (Fraser Valley Regional Library), Brian Butler (Hazelton & District Public Library), Melanie Reaveley (Kootenay Library Federation), Lenora Lee (KPMG), Todd Mundle (Kwantlen Polytechnic University), Mari Martin (Libraries Branch, Ministry of Education, BC), Toby Mueller (Lillooet and Area Library Association), David Christensen (Manitoba Public Library Services), Tracey Therrien (Nelson Public Library), Adam Farrell (New Westminster Public Library), Deb Hutchison Koep (North Vancouver City Library), Jacqueline van Dyk (North Vancouver District Library), Anna Babluck (Northwest Library Federation), Ron Knowling (Nunavut Public Library Services), Gilbert Bede (Okanagan College Library), Carmen Oleskevich (Pender Island Public Library Association), Heather Buzzell (Penticton Public Library), Marc Saunders (Port Moody Public Library), Rebecca Burbank (Powell River Public Library), Ignacio Albarracin (Prince George Public Library), Michael Burris (Public Library InterLink), Jackie Wagner (Radium Hot Springs Public Library), Charlene Tweed (Red River College Library), Beverley Rintoul (Rossland Public Library), Teresa Wright Eastley (Saskatchewan Provincial Library and Literacy Office), Mark Jordan (Simon Fraser University), Darlene Dallman (South Interlake Regional Library), Richard Bee (Spruce Library Cooperative), Shane Parmar (Surrey Public Library), Stirling Prentice (Thompson-Nicola Regional Library), Shirley Lew (Vancouver Community College), Dana McFarland (Vancouver Island University Library), Kay Cahill (Vancouver Public Library), Elizabeth Tracy (Whistler Public Library).

1. **(10:30am Pacific)** Call to Order and Opening Remarks - Dana McFarland (Vancouver Island University), Chair. Quorum was noted.

2. Agenda, for approval

MOTION: To approve the agenda. Moved by Scott Hargrove (Fraser Valley Regional Library). Seconded by Deb Hutchison Koep (North Vancouver City Library). Unanimous.

3. Minutes of the 2019 Annual General Meeting, for approval

MOTION: To approve the Minutes. Moved by Adam Farrell (New Westminster Public Library). Seconded by David Christensen (Manitoba Public Library Services) Unanimous.

4. Reports for information:

a. Verbal Chair's Report – Dana McFarland

i. Verbal NNELS Update – Dr. Diana Davidson (Alberta Municipal Affairs, Public Library Services Branch)

ii. Verbal BC Public Library Partners Update - Elizabeth Tracey (Whistler Public Library)

b. Executive Director's Report – Kevin Millsip

i. Annual Report (*written*)

ii. Strategic Planning update (*written*)

5. Financial matters:

a. FY19/20 Audited Financial Statements, for information (*written*) – verbal update from Lenora Lee (KPMG)

b. Appointment of the auditor (KPMG) for FY 20/21 for approval

MOTION: To approve appointment of the auditor (KPMG) for FY 20/21. Moved by Beth Davies (Burnaby Public Library). Seconded by Scott Hargrove (Fraser Valley Regional Library). Unanimous.

c. FY20/21 working budget, for information (*written*)

6. Governance matters:

a. Appointment of Board of Directors

i. Introduction of nominees for one Board vacancy and brief comments – Anna Babluck (North West Library Federation, BC) and Rebecca Burbank (Powell River Public Library) were in attendance to provide verbal introductions and comments.

ii. Last call for votes via secret ballot/remote tool

iii. Declaration of Election of Nominee to the Board – Anna Babluck. Dana McFarland congratulated Anna Babluck on her election and thanked Rebecca Burbank for standing for nomination. Dana also thanked the Nominations Committee: Baharak Yousefi (Simon Fraser University) and Beverley Rintoul (Rossland Public Library) and those who submitted nominations.

7. Recognition of Service

a. Tracy Therrien (Nelson Public Library) was recognized by Dana McFarland for her many years of support to the Co-op and the Co-op Board.

b. Dana McFarland was recognized as she stepped down from her term as Board Chair. Dana will continue to serve on the Board.

c. Beth Davies (Burnaby Public Library) was introduced as incoming Board Chair.

d. Licensing and Sitka Business Function Group Chairs. Tami Setala (BC Libraries Cooperative) thanked outgoing Licensing BFG Chair Jennifer O'Donnell (North Vancouver District Public Library) for her service and introduced incoming Licensing BFG Chair Dean Kelly (Fraser Valley Regional Library). Sharon Herbert (BC Libraries Cooperative) thanked outgoing Sitka BFG Chair Darlene Dallman (South Interlake Regional Library) and introduced incoming Sitka BFG Chair Megan Nelson (Camosun College).

8. Closing Remarks – Dana McFarland

9. Adjournment – 11:31 am Pacific