



## Minutes - Board Meeting February 13, 2019 at 1000 Pacific (via teleconference)

Present: Dana McFarland (Chair), Beth Davies (Vice Chair), Tracey Therrien (Treasurer), Dr. Stan Gardner (Secretary), Deb Hutchison Koep, Baharak Yousefi (Past Chair), Mari Martin (ex officio)

Regrets: Dr. Diana Davidson

Staff present: Kevin Millsip, Sharon Herbert

1. Approval of agenda
  - a. Additional agenda items - none
2. Approval of December 14, 2018 minutes - approved
3. Member Participation Component - none
4. Board processes (verbal) – Dana
  - a. Personnel Committee (Confirm membership) (verbal)
5. Strategic Planning update (verbal) – Beth/Dana
6. Reports:
  - a. NNELS (verbal) – Kevin
  - b. Operational report – Kevin/Sharon
  - c. Finance Report – Tracey
    - i. Finance Committee report (verbal)
    - ii. FY19/20 Draft Budget  
**Motion: To approve Draft FY19/20 as presented. (TT/DHK) – unanimous**
  - d. Governance Report (verbal) – Beth
    - i. Terms of Reference and Workplan
    - ii. AGM timeline
    - iii. Proposed changes to the Rules  
**Motion: To change Chair and Vice Chair terms from normally one-year terms to normally two-year terms and to remove the position of Past Chair. (TT/DHK) – unanimous.**  
This motion must be approved by the membership at the June 2019 AGM.
    - iv. Privacy and Security Management Plan – tabled
7. Public Library Partner Advisory Group update (verbal) – Dana

8. Next Meeting: Wednesday April 10<sup>th</sup>, 2019 at 10:00-11:30am PST (via teleconference)
9. Adjournment – 11:40am Pacific