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**Minutes - Board Meeting April 14, 2020, 9:00am-10:30am Pacific (via teleconference)**

Toll-free Number: 1-866-285-3967 Conference Code: 4001 Participant PIN: 9050

Board members present: Dana McFarland (Chair), David Christensen, Beth Davies (Vice Chair), Deb Hutchison Koep (joined at 9:28), Tracey Therrien (Treasurer), Shirley Lew, Dr. Diana Davidson (joined at 9:29), Mari Martin (ex officio - joined at 10:00).

Staff present: Kevin Millsip, Sharon Herbert

Regrets:

1. Approval of agenda - Approved
   1. Additional agenda items - none
2. Approval of February 12, 2020 minutes - Approved
3. Member Participation Component – There was none
4. Reports:
   1. NNELS report (verbal) – Diana
   2. Governance Report – Deb
      1. ***MOTION: To adopt the Worksafe/Respectful Workplace Policy*** (DHK/DC) - Unanimous
      2. ***MOTION: To adopt the People Policy*** (DHK/BD) - Unanimous
      3. Board orientation checklist (verbal)
      4. Governance Workplan 20/21 (verbal)
      5. AGM update - ***MOTION: To postpone the AGM to Fall 2020 as a result of the COVID-19 pandemic crisis*** (DHK/SL) - Unanimous
   3. Finance Report - Item for discussion Tracey & Kevin
      1. General fund motion to come to the board (verbal) Kevin
      2. One-time Grant update (verbal) – Kevin
   4. PLAG update – deferred to next call
5. Board development – deferred to next call Kevin
   1. Vancity webinar re: co-op directors/board/governance
   2. Board recruitment
6. Next Meeting: Proposed: Wed. June 10th (10-11:30)
7. Adjournment – 10:33am