

BC Libraries Cooperative  
March 30, 2010  
Board Room, Bob Prittie Metrotown Branch, Burnaby Public Library  
Minutes

Attendees:

Edel Toner-Rogala (Chair), Rhian Piprell, Lauren Stara, Debbie Schachter (Recorder), Kevin Kierans, Greg Buss, Ben Hyman (PLSB), Allan Carlson (PLSB).  
By telephone: Shannon Ellis

**A. Welcome and Introductions**

The meeting was called to order at 1:05 p.m.

**B. Announcements**

There were no announcements.

**C. Consent Calendar**

**i. Minutes**

The minutes of the March 3, 2010 meeting were corrected as attached, and approved.

**ii. Operations Report**

Ben reported that Stewart Public Library just went live and McBride will be the next, followed by Cariboo and Fernie. Additional information provided in the written report, as distributed. A clarification of point D1 refers to the timing of the BFG meeting, not the AGM.

**iii. BFG Report**

Lauren provided a verbal report. Two policy items were passed at the Members Meeting on March 18<sup>th</sup>. These will be forwarded as proposed policies for the Board to approve.

The items are a “my account” web form to designate up to two people to access an individual’s account so that the individual does not need to come in to the library but can delegate on their behalf to have someone pick up holds, etc.

The second policy item is that Sitka libraries will not allow payment of fines at other sites unless there is a specific agreement in place between those libraries or federations. Recommend the development of flagging fines that apply to your library when the patron record is accessed at your particular library. There was discussion

of privacy concerns that may be raised by the Big 16 libraries. The group will determine whether it may be possible to customize authentication for big libraries within the context of local control.

The BFG is also looking to find a time for a regular monthly meeting.

#### **D. Major Discussion Items**

##### **i. Separate instance of Evergreen**

Discussion of motion of March 3<sup>rd</sup> meeting regarding a separate instance of Evergreen. Separate incidents of Evergreen need to be coordinated by the Cooperative to ensure collaboration. Concern was raised about Sitka imposing limitations on Evergreen development in library sites.

Kevin has withdrawn his motion from the minutes of the March 3 meeting of the Cooperative Board and will address the issue of SMA 23.2h by working with Allan to clarify the meaning of this clause, to ensure collaboration and cooperation.

##### **ii. “Big Libraries” Event**

The Cooperative will set date once ABCPLD sets their meeting in the Fall. Board members will discuss this at ABCPLD in April, and the Cooperative will distribute information about the event date as soon as possible, once the date is set.

##### **iii. Director Expenses**

Edel and Kevin will work on some simple language regarding Director Expenses, to present to the next meeting.

##### **iv. Fees - Addressing Member Concerns**

PLSB has been speaking with libraries about changes to their fees, to explain that the fees need to be “normalized”. Some concern has been raised by libraries around the province about the changes to the fees. Edel recommended delaying sending invoices and to try to bring together a town hall session for service users to discuss the fees and requirements across all libraries. This will give members the opportunity to provide suggestions and aim for flexibility, to be open, fair and transparent about the fee structure for all libraries.

The Board will ask for questions in advance of the meeting, to be able to provide some answers within the meeting setting. The first step is to ask members what timing will work for them, and clarify that no invoicing will proceed until this issue has been addressed.

Edel and Allan will work on a draft communication to members, and will route it to the Board, prior to distribution.

**v. Draft Financial Statement**

Ben provided a draft financial statement showing revenue generated from Sitka implementations. Feedback from the Board and revisions to be prepared for the AGM.

**vi. AGM**

Edel and Allan will determine how voting will take place at the AGM.

**vii. Bibliocommons and Licensing Business Function Group**

The Board agreed to proceed with this on an interim basis. There is already a lot of interest by libraries in the province. Allan will give an update on Bibliocommons uptake in BC at a meeting in the near future.

Allan also announced that he will be coordinating a demonstration of Bibliocommons on a pre-conference day of BCLA.

PLSB has already spoken with BCLA about the Cooperative taking on Bibliocommons licensing and they are comfortable with it.

A new business function group will need to be developed soon. There is potential for a large library to chair this new BFG, based on their interest in subscribing to Bibliocommons.

**viii. Sitka Site Talks**

Ben sent out the list of communication lists to clarify these sources, as raised at the previous meeting.

**E. Board Roundtable**

Kevin provided an update of the TNRD implementation with recognition of the successes to date.

VPL held a Bibliocommons demonstration and staff was impressed by the product.

Allan suggests looking into hiring Jim Looney to begin investigating a content enhancement service, as administrative fee for whatever he negotiates on behalf of the cooperative. The Board agreed to this.

Finance Committee to meet to discuss the financial management issues, including potential account system and transition of expenses from BCLA and PLSB to the Cooperative.

**F. Adjournment**

The meeting was adjourned at 3:25.

**i. Next meeting**

The next meeting will be either at the call of the Chair or the AGM.