

Minutes of the B.C. Libraries Cooperative  
Board of Directors Meeting  
PLSB – Vancouver Office  
July 22, 2010

Attendees in person: Greg Buss, Shannon Ellis, Joanne Richards

Attendees via conference call: Edel Toner-Rogala (Chair), Lauren Stara, Margo Schiller, Allan Carlson (PLSB), Ben Hyman (PLSB)

Regrets: Kevin Kierans, Jacqueline van Dyk (PLSB)

**A. Welcome**

The meeting was called to order at 11:15 am.

**B. Announcements**

Kevin sent regrets. He is on holiday.

**C. Consent Calendar**

- i. Approval of the minutes of the June 24, 2010 meeting  
The minutes were approved as amended.
- ii. Correspondence
  - a. Edel circulated correspondence between Andy Ackerman, BCLTA President and Edel Toner-Rogala, Board Chair, BC Libraries Cooperative via email prior to the meeting.

There were no questions about the correspondence.

- iii. Operations Update (Ben Hyman)  
Information contained in the following document was reviewed and discussed: “BC Libraries Cooperative Operational Report for the Period June 18-July 17, 2010”.

Ben also distributed the document “Evergreen Feature Development Overview 25 June, 2010” to the Board via email prior to the meeting. Ben is working on obtaining cost information for feature development.

Ben reported that a number of web cams, previously used for the 2010 Olympics, will be available for distribution to Public Library Directors in the Province. These may be used for web conferencing with an expanded, existing provincial Elluminate license at no additional cost.

A question was asked as to whether or not the reports were being posted on the BC Libraries Cooperative website. At this time they are not, but they will be added beginning with documents associated with the June 2010 meeting. Margo will collect and send the documents to Ben.

Minutes of the B.C. Libraries Cooperative  
Board of Directors Meeting  
PLSB – Vancouver Office  
July 22, 2010

- iv. BFG Report – Sitka  
Lauren circulated the minutes of the last Sitka BFG meeting via email prior to the meeting. Toni McKilligan, Chief Librarian from the Houston Public Library, is the new Recording Secretary. There have been some questions from Sitka members about the collection of statistics. Lauren will bring this up with the Sitka BFG. Questions about definitions used in deriving key statistics should be forwarded to the ABCPLD statistics sub-committee.
- v. Communications Committee – Update (Shannon Ellis)  
Shannon reported that the newsletter is almost ready. She will send the draft newsletter out to the Board for feedback. Once approved, Shannon will send the newsletter to members on behalf of the Communications Committee.

**D. Discussion Items – Arising from the Minutes**

- i. Report of the joint meeting of BCLA, PLSB and the BC Libraries Cooperative regarding provincial databases licensing held July 21 (Edel)  
Greg reported that there was a consensus at the meeting that the BC Libraries Cooperative would take over the responsibility of database licensing from BCLA. The transition date has been set for April 1, 2011.  
  
Edel commented that further meetings between the three parties may be necessary to plan for the transition. Administrative and operational responsibilities will transfer to the Licensing BFG, headed by interim Chair Scott Hargrove. It was suggested that Scott meet with Jim Looney and then present some ideas for proceeding with the new BFG to the Board.
- ii. Report of the Finance/Budget Development Committee (Greg)  
Ben and Greg met prior to the meeting to discuss the budget. Greg reviewed his approach to tackling the budget. The Finance Committee will continue to work on the budget and fee structure.  
  
Greg suggested that the Board dedicate a day for strategic planning. The Board agreed to an in-person strategic planning meeting on September 9, 2010 from 9:00am-4:00pm.  
  
The Board discussed the opportunity to enter into a co-location agreement at 605 Robson Street.

Minutes of the B.C. Libraries Cooperative  
Board of Directors Meeting  
PLSB – Vancouver Office  
July 22, 2010

**Motion: That the BC Libraries Cooperative enter into the co-location agreement as presented.**

**Moved** by Greg, seconded by Shannon

Edel asked if there were any opposed. There were none.

Edel asked if there were any abstentions. There were none.

**Carried**

- iii. 2012 Evergreen International Conference – Update (Ben)  
After discussion, it was agreed that current commitments and capacities prohibit hosting the conference until 2013 or later.
- iv. Changes to Clause 23.2(h) of the Service Management Agreement dealing with non-competition {Minutes of March 3, 2010 and March 30, 2010}  
Tabled
- v. Planning for the September 14 Town Hall meeting and October 1 Members Council (Edel)  
The September 14, 2010 Town Hall meeting to discuss a draft budget was confirmed. The budget will be distributed to the members prior to the meeting. October 1, 2010 was also confirmed for a Member's Council meeting and Sitka BFG. Edel will confirm the location at a later date.

**E. Emerging Issues**

There were none.

**F. Adjournment**

The meeting was adjourned at 1:15 pm.

The next meeting will be held on Thursday, September 9, 2010 at 9:00am at the PLSB Vancouver office.