

Minutes of the B.C. Libraries Cooperative
Board of Directors Meeting
PLSB – Vancouver Office
October 29, 2010

Attendees: Greg Buss, Shannon Ellis, Joanne Richards, Edel Toner-Rogala (Chair), Lauren Stara, Margo Schiller, Allan Carlson (PLSB), Ben Hyman (PLSB), Kevin Kierans, Jacqueline van Dyk (PLSB)

A. Welcome

The meeting was called to order at 10:05 am.

B. Announcements

There were no announcements.

C. Consent Calendar

- i. Approval of the minutes of the following minutes:
July 22, 2010; September 9, 2010; September 20, 2010
The minutes were approved.
- ii. Correspondence
 - a. Edel circulated correspondence between Andy Ackerman, BCLTA President and Edel Toner-Rogala, Board Chair, BC Libraries Cooperative.
There were no questions about the correspondence.
- iii. Operations Update (Ben Hyman)
Bowen Island and Squamish have migrated to Sitka. In total, 41 libraries and 82 communities are represented in the Sitka database. The next site to migrate is Fort St. John. Invoicing for the 2010/2011 fiscal year has commenced.
Approximately 40% of the budget has been expenses to date.
Feature request electronic tracking is almost ready.
November 15, 2010 is the deadline for sites to respond to the call for interest to migrate in 2011.
The team is making good use of the BCLC space in Vancouver.
Sitka team worked on Mobile PAC.
Shannon has taken a P/T position elsewhere so will be working for Sitka two days/week rather than 5. Brandon has taken a job in Nova Scotia and will be leaving mid-December.
- iv. Sitka BFG Report – Sitka
The BFG meeting day/time was changed to the second Wednesday of the month at 1:00pm. The Sitka team will be uploading OverDrive Records into the catalogue on behalf of Sitka members who subscribe to OverDrive.
- v. Licensing BFG Report – Margo

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The inaugural meeting of the Licensing BFG took place on October 27, 2010. The BFG discussed communication strategies, created Bibliocommons and Technology working groups, and transferred the Charter Subscriber Agreement from BCLA to the BC Libraries Cooperative. A committee was struck to review Bibliocommons fees.

- vi. Communications Committee – Update (Shannon Ellis)
The Committee needs direction from the Board regarding a logo for the BC Libraries Cooperative. The next newsletter is in the works with the goal of distribution in early 2011.

Edel commented that the Board needs to clearly communicate to the members about the appointment of Interim Chairs of BFGs.

Edel reported that the Chair's Report was published in Open Door and Andy Ackerman and Jacqueline are working on a BCLTA session called "Sitka for Trustees". There is also a possibility of having a BCLC booth at the BCLA/BCLTA Conference. The BCLC needs to be a member of BCLA in order to receive member pricing for a booth.

Motion: That the BC Libraries Cooperative become a member of the British Columbia Library Association.

Moved by Joanne, seconded by Shannon.

Carried.

D. Discussion Items

- i. Hardship Application
The Board discussed communicating to the members that the Hardship Application Form exists. The Board agreed that wording will be placed on invoices to alert members to the form and application process.
The Board agreed that the Finance Committee will review Hardship Applications and make recommendations to the Board.

E. Adjournment

The meeting was adjourned at 11:10 am.