

Minutes of the B.C. Libraries Cooperative
Board of Directors Meeting
Teleconference
April 15, 2011

Attendees: Greg Buss, Shannon Ellis, Joanne Richards, Edel Toner-Rogala (Chair), Margo Schiller, Allan Carlson (PLSB), Kevin Kierans, Brian Owen, Jacqueline van Dyk (PLSB), Scott Hargrove (Chair of the Licensing BFG), Lauren Stara

A. Welcome

The meeting was called to order at 12:05pm.

B. Announcements

Edel announced that SFU is now a member of the BC Libraries Cooperative

C. Consent Calendar

- i. Approval of the minutes: February 28, 2011

March 9, 2011

March 17, 2011

The minutes were approved as distributed. Allan will post them to the web site.

- ii. Sitka BFG Report (SBFG) – (Lauren)

Lauren provided a written report.

BFG will investigate options for database use for patrons who pay taxes in more than one Sitka jurisdiction but can only have one library card. Ben will look into options for BFG documentation.

- iii. Licensing BFG Report (LBFG) – (Scott)

Scott informed the Board of a letter written to the LBFG by Marjorie Mitchell, BCLA President, and Jon Scop, Chair of the BCLA Intellectual Freedom Committee regarding their concern with the “notice” feature in BiblioCommons. The LBFG will discuss the letter at their next meeting.

Motion: Moved by Greg Buss “That the Board move its discussion in-camera.”

Seconded by Joanne Richards

Minutes of the B.C. Libraries Cooperative
Board of Directors Meeting
Teleconference
April 15, 2011

Carried.

The Board moved to an in-camera discussion. The Board concluded its discussion and re-convened in regular session.

iii. Communications Committee – Update (Shannon)

There was no new news about the logo. Shannon plans to have a draft newsletter ready next week. It will be sent to the Board for feedback. Her goal is to publish it before the AGM.

D. Items for Discussion

i. Bookkeeping/Financial Reporting Services – Update (Greg)

Four bookkeeping companies were interviewed. Joanne and Allan provided information about each one to the Board.

Motion: Moved by Joanne Richards “To contract with DA Levinson Accounting for
bookkeeping/financial reporting
services.”

Seconded by Greg Buss.

Carried.

ii. Preparing for the Handover from BCLA on April 1 (Edel)

This matter is deferred until May when Ben begins his new job with the Cooperative. The Board reaffirmed its intent to take over Sitka Team contracts as they come up for renewal.

iii. Debrief from the BCLA Conference (Edel)

The booth was well attended. There were a lot of questions about Sitka. The Sitka for Trustees session went very well.

E. Emerging Issues

Minutes of the B.C. Libraries Cooperative
Board of Directors Meeting
Teleconference
April 15, 2011

i. Preparing for the Managing Director to Begin Work on May (Edel)

May 2nd is Ben's first day of work as the Managing Director. Edel will be meeting with Ben during his first week. She will forward key talking points to the Board and ask for input. The roles of the BFGs versus the Managing Director need to be clarified, for example. Joanne queried whether a job description is needed for the Managing Director.

ii. Preparing for the AGM (Edel)

Financial and administrative reports are being prepared and a package will be sent to members of the BC Libraries Cooperative.

iii. Fee Schedule for Academic Libraries (Brian)

Tabled

F. Adjournment

Motion: Moved by Lauren Stara "That the Board adjourn and move in-camera."
Seconded by Kevin Keirans

Carried.