



## Board meeting 9:30AM Thursday, April 17, 2012

### Minutes

In attendance:

**Ben Hyman** (Managing Director)

**Brian Owen** (Director)

**Edel Toner-Rogala** (Chair)

**Jacqueline Van Dyk** (LLB, ex-officio)

**Joanne Richards** (Director) via Skype

**Julie Spurell** (Director)

**Scott Hargrove** (Director)

**Shannon Ellis** (Secretary)

1. Call to order at 9:30

2. Approval of agenda & minutes

- i. Minutes of last meeting (16.04.12) accepted for filing with amendment that Edel Toner-Rogala joined the meeting at 9:30
- ii. CULC Ebound proposal added to the agenda at 4. iv.

3. Consent Agenda

i. Reports from Board Sub-Committees

- Finance committee – Joanne reported that financials look good, with significant equity reported on the balance sheet. I&E balance now.

Motion: Joanne moved to accept the year end balance sheet and income & expense reports as submitted. Second by Shannon, all in favour, carried.

- Governance committee – Brian reported that the committee is stepping back from a full review of the SMA and will focus on the quorum changes to be recommended at the AGM
- Personnel committee – Shannon reported that the final stages of the contract review have been reached and this will be coming to the entire committee in the hopes a final

version can be reached soon.

- Communications committee – Ben reported that the visual materials were well received at the conference. Our e-blast format has been used and will be our main form of communication with the membership going forward, pointing all traffic back to the website – which will be launching just before the AGM

iii. Reports from the Business Function Groups

- SBFG – Ben reported that the draft minutes of the last call are attached to the agenda. Focus has been on the upgrade to the latest Evergreen version. Re: database clean up; the final report has been sent to <vendor> and the authorities piece will follow. All is proceeding on time, and interim reports from the ad hoc committees will come at the next board meeting. Inquiry received into who's doing what work in regards to the clean up, Ben reported that full communications are prepared for Sitka sites. Informed the group that a nomination had been received for the SBFG Chair position.

- LBFG – Scott reported that the Ebook Summit invite had been sent. Staff are looking at PC Reservations & 1Click, and an inquiry had been received regarding a joint purchase for wireless printing solutions. One nomination has been received for the LBFG Chair position.

i. Edel enquired about the BCLA IFC group's concern re: Bibliocommons tagging of items. Scott reported that the LBFG is waiting for a proposal from the IFC that we can jointly move forward. Edel expressed desire to see closure on this issue with the IFC. Ben will connect with Annette to discuss further.

ii. Edel enquired about the status of Zinio – July 1 roll out is expected. Collection to be purchased with adjusted content..thus amount will stay roughly similar for cost, with less access to collection

iii. National Geographic roll out is coming soon as well.

iv. Operational report

- Ben Hyman reported on the following:

i. Year End closing activities

ii. Motions re: SMA being refined

iii. MPP is set up

iv. 12/13 budget reviewed with finance committee

v. Nicola Valley is our newest SITKA library

vi. Cat work/ acquisitions work and new titles alert work continue

vii. Overview of BCNET developments

- Congratulations to Ben from Edel on his new position of Vice Chair with the Evergreen

International Oversight Board.

#### 4. Items for discussion

##### i. FY12/13 Revised Budget.

- Adjusting the budget to reflect the actual for 2012
- 11/12 financial statement will go to AGM
- Member's Council meeting will include the actual 12/13 budget and proposed 13/14 budget

Motion: Joanne moved to accept the 2012/2013 budget as proposed. Second by Scott. All in favor.  
Carried.

##### ii. Board recruitment & Nominations Committee update

- 6 nominations have been received for 7 positions. Nominations committee meet on the 22nd, CV's will be published the 23rd to the website. Thus no elections needed, slate is acclaimed.
- The Board would like to extend its gratitude to the nominations committee for their time

##### iii. DRAFT AGM agenda

- May 28 dates for overview/reports from Chair/BFG Chairs
- Discussion around 'base services' motion to ensure the smaller libraries will know this protects them
- Discussion about how to achieve quorum in order to make the motions able to be voted on properly

##### iv. CULC Ebound proposal

- Ebound is a non profit group that is trying to assist publishers moving to digital content
- CULC & Ebound are working towards an RFI regarding the need for a depository that can be accessed through discovery layers such as Overdrive. Promoting libraries working with publishers to co-create a working model
- Edel would like to see the involvement of coops across the country help move this forward.

#### 5. New Business – none

Meeting is adjourned to the June 11 teleconference.

Shannon Ellis