



Board meeting 10:00AM Monday, June 11, 2012

Minutes

In attendance:

Ben Hyman (Managing Director)

Brian Owen joined call 10:06

Edel Toner-Rogala (Chair)

Jacqueline Van Dyk (LLB, ex-officio)

Joanne Richards (Treasurer)

Julie Spurell

Scott Hargrove

Shannon Ellis (Vice-Chair/Secretary)

1. Call to order at 9:34
2. Approval of agenda & minutes
3. Minutes of last meeting (17.05.12) accepted for filing with modifications.
4. Consent Agenda
5. Reports from Board Sub-Committees
 - Finance committee – met on June 7th to review reports for the AGM
 - Governance committee – Met on Friday June 8th. Focus was on housekeeping changes to the SMA.
 - Personnel committee – further iteration of the employee contract has been received and discussed with entire committee. It has been sent back for further clarification and potentially final iteration.
 - Communications committee – Shannon deferred to Ben for this report – the website launches today, and is an integration of many tools used on the back end as well as a platform for future growth.
6. Reports from the Business Function Groups
 - SBFG – high level review of the attached minutes was given by Ben
 - LBFG – Ebook summit continues to be organized. Christina DeCastell will report out there re: -CULC pilot on ebook hosting environment. An RFI will be issued

soon, with RFP to follow later in the year.

-Zinio will be released soon with OneClick digital built into it. Discussion regarding timing of the opt-in for this product being mid-budget cycle. Ben stated the Coop was willing to work in the billing cycle with interested libraries.

7. Operational report

-Ben Hyman reported on the following:

-The testing for the Ebook summit web solution has gone well, and 40 are registered for the webcast

-ICP grant applications are not going through Federally (all of them)

-Part-time administrator staff position has been advertised and is closing June 18th.

-Most Sitka work is currently based around the 2.2 upgrade

-13 new libraries were added to the Overdrive service

-Team is excited about the IPV6 launch participation

-2013 Evergreen conference has moved to weekly planning activities, experiencing good transitioning from the 2012 conference.

-CLA consortial Canada meetings being attended by Tami

-CULC Ebound RFI being reviewed

-Benefits survey in holding pattern as we wait for answer from insurance providers

-Connectivity survey Part 1 shows that 1/3 or more sites experience poor connectivity, with another 1/3 being less than average

-An open data summit will be coming early September, jointly hosted by the Coop, OIPC & L&L

-Announcement made on the transition of the PLOT sites to the Coop as CMSS

-Ben met with the Deputy Minister, Ministry of Education and ADM MacFarlane, reviewed initiatives and discussed potential collaborations

-Sharon's report on the ad hoc committees was attached

8. Items for Discussion

-Renewal of term for Appointed Director. Motion made by Joanne: Pursuant to Sections 9.10 & 9.11 of the Cooperatives Rules of Association, and owing to his tremendous contributions, the Board names Brian Owen an Appointed Director of the Cooperative through AGM 2014, subject to annual review. Second by Julie

-Edel asked Brian if he would accept this extension of his appointment. Brian agreed.

None opposed. Brian abstained from voting. Unanimous – motion carried

9. AGM agenda

-Joanne questioned the positioning of the waiver of auditor piece in agenda, explained by Ben that as it is a legal requirement it has historically been placed there – we're actually postponing, not waiving, but legally require for it to be called

on or off. Speaking points will refer to this-Edel suggested consistency with historical agendas.

-Edel asked whether or not there were any additional items that didn't get captured – none heard.

10. Edel extended her thanks to all the board members for their support over the years and that it had been a distinct pleasure for her working with everyone.

11. Meeting was adjourned at 10:13

Shannon Ellis