



BC Libraries Cooperative Board meeting by teleconference

10:00 AM Thursday October 11, 2012

Attending:

Ben Hyman (Managing Director)

Brian Owen (Director)

Allan Carlson (LLB)

Dan Phillips (Director)

Heather Daly (Director)

Joanne Richards (Chair)

Julie Spurrell (Director)

Trevor Surgenor (Director)

Shannon Ellis (Treasurer)

Jacqueline van Dyk (ex-officio)

Regrets:

Scott Hargrove (Director)

Ben notes board approved minutes from last meeting by email

Joanne calls meeting to order

Joanne calls to approve agenda – Shannon approves, seconded by Julie

Reports

Operations (Ben) – a few hi-lights

- Subcommittees, Finance and Governance, met – work ongoing
- Sitka steady growth – first business function group call since AGM
- Working to consolidate hosted instances for iSchool, UFV, Langara

- Work toward Evergreen Conference in April starting to pick up – sponsorship levels promising to date
- Licensing – business as usual, plus several new opportunities
- Systems infrastructure – ongoing discussions with BCNet – note potential leveraging of emergent BCNet Shared Services.
- New opportunities – Open Data Learning Summit well received and feedback being analyzed. Build on that success with Hackathon potentially in December
- West Beyond the West – November launch of new portal planned by the BC Digitization Coalition
- Employee benefits brokering – getting profile and set of interested member libraries in order to move forward
- North Coast Federation IT Project – staff did field analysis – goal to make recommendations to show marked improvement in performance and experience. Then work toward hardware procurement and life cycle management.
- National Network for Equitable Library Service – working on a technical overview with a number of provinces and territories. Working on developing a technical framework. Hosted web presence to be up this or next week.
- Digital Learning Object Repository – ABCPLD asked cooperative to look at options, which will be brought to their meeting in a few weeks
- Communicating our message – meetings with BC Minister of Education and BC NDP Education Critic as part of a collaborative approach that includes BCLA, BCLTA & ABCPLD; positive steps forward.

Joanne – are we looking at setting up another business function group for the CMSS?

Ben – yes and no – CMSS survey to go out on Monday. Looking at whether Governance Sub Committee work should precede the creation of any new BFG's

Board sub-committees – Finance (Shannon)

- Ben, Dan and Shannon met a few weeks back for general review of balance sheet, income statement, budget, etc. Flagged items for next meeting. Motion on Notice to Reader will be brought forward later in meeting.

Board sub-committees – Governance (Julie, although Ben noted Chair of this sub-committee to be determined at next meeting)

- At recent meeting – Review of past work for new members. Noted work on review of Service Management Agreement, emphasizing attempt to make it more useful and reader-friendly and less legalese – work on this will continue.
- Discussed motion passed at AGM and the fact that while the Board unanimously approved, and the membership in attendance at the AGM unanimously approved, technically that motion

required 66% of the membership to approve it. This threshold is clearly set arbitrarily high. An email vote is being considered.

Items for discussion

Motion from Finance sub-committee: that BC Libraries Cooperative engage DA Levinson and Associates to prepare Notice to Reader for 2011-12 fiscal year as a significant step toward completion of our full financial audit delivering on member and board expectations for full financial transparency.

Motion moved by Shannon.

Seconded by Dan.

Motion carried.

Verbal updates (Ben)

- Financial institution of choice – update on investigation of a new financial institution for the Cooperative; has been discussed with Finance sub-committee. If sub-committee satisfied, could be a motion to bring forward in November.
- November in-person board meeting – 22nd and 23rd selected, acknowledging that surveys showed there was no perfect set of dates. Looking for facilitator for strategic planning piece.

New Business (Ben)

- Centre for the Cooperative and Community-based Economy. Background on organization and some of the events Ben has attended. Ben and Joanne have discussed Ben applying to the Community Fellowship Program or a four-month term. This opportunity makes use of the some of the work done for a past grant request made to Co-ops Canada. Discussion of associated work product and positioning.

Action – Joanne and Ben to proceed with application. If successful, it will come back to the board for further discussion.

Action – Ben will forward the website link to the board.

Joanne called for adjournment

Trevor seconded.

Meeting adjourned @ 10:47

Next meeting scheduled as in-person in Vancouver (exact location TBD), November 22 & 23, 2012.

Sub Committee meetings to be schedules in advance of the next Board meeting