



## Minutes18.02.2013

### BC Libraries Cooperative Board Meeting, 1330 PST Monday, February 18, 2013

Called to order at 1335.

Regrets: Jacqueline, Trevor

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#### 1. Approval of Agenda (Scott: Julie)

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#### 2. Reports

i. **Operational Report** (Ben); Reviewed submitted report

ii. **Reports from Board Sub-Committees – for Information, if any**

- **Finance** (Dan); Meeting a week prior. Draft policies for review later in the agenda
  - **Governance** (Julie); Meeting March 6th – will report out at the next board meeting
  - **Personnel** – no report
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#### 3. Items for Discussion

i. **Governance Discussion or Recommendations for Motions, if any**

There were none

ii. **Finance Discussion or Recommendations for Motions, if any**

**A. Cooperative Fee Backgrounder & Recommendations;** all recommendations accepted as discussed.

**ACTION:** Present to the membership at the AGM/Members Council

**ACTION:** Co-op student position next fiscal re: financial modelling tool

**B. DRAFT Business Expense Policy;** approved as amended (Julie/Dan)

**C. DRAFT Corporate Credit Card Policy;** approved as amended (Scott/Brian)

**ACTION:** Ben to draft card distribution policy in FY1314

**ACTION:** Approved policies to website

iii. AGM / Members Council – date selection and initial communications

**ACTION:** 14 June, 2013; develop timeline and communications

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**4. DRAFT Strategic Plan Framework & Planning Session notes**

**ACTION:** include in Chair's Report

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**5. New Business**

There was none

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**6. Adjournment & Next Meeting, Monday, March 11, 2013 @ 1330 Pacific**