



## BoardMinutes060513

**BC Libraries Cooperative Board Meeting, 1330 PST Monday, May 06, 2013**

By teleconference

In attendance: Dan, Trevor, Ben, Brian, Joanne, Heather

Jacqueline arrived at 1350

Regrets: Scott, Julie

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### **1. Approval of Agenda and Minutes (TS/DP); (BO/DP)**

**ACTION: post minutes to the website.**

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### **2. Reports**

i. Operational Report (*Ben – verbal*)

ii. Reports from Board Sub-Committees – for Information or discussion, if any

1. Finance; (Dan – Reviewed Year End; Discussed FY13/14 Projection; Auditor Engaged for FY12/13 & FY13/14)

**ACTION:** Prepare Year End Statements ASAP

2. Governance (Brian & Ben)

a) Revisions to the SMA & Rules (penultimate drafts circulated. Pending final feedback)

**ACTION:** Circulate cover note and amended documents to Membership with AGM package

3. Personnel (Joanne)

- contract in place for Ben; policy & personnel manual to come
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### **3. New Business**

1. AGM 2013 Planning & Discussion (Ben)

- preparations underway
  - challenge of an in-person reception when folks are on the phone
  - go ahead with business meeting for this year
  - ACTION – announce AGM: 10-12 Friday, June 14
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#### **4. Next Meeting Scheduling and Adjournment**

(Ben)

- Propose monthly Mondays @ 1330

**ACTION:** Doodle poll post-agm ...next meeting in September as in-person week of the 16th?