



Board Minutes 25.11.2013

Noon: Member participation component

Sandra Singh (VPL), Maureen Sawa (GVPL), Rob O’Brennan (FVRL), Stephanie Hall (ORL), Silvana Harwood (Coquitlam) and Jim Walsh (SPL) joined members of the Co-op Board and staff for a wide ranging discussion that furthered mutual understanding.

Eight of ten BC large public library directors are new to their positions in BC, relative to the Co-op’s development; familiarity with Co-op processes was therefore, recognized as an issue. The meeting clarified Board considerations and existing processes designed to meaningfully capture feedback. The Co-op Board expressed its commitment to balancing the needs of the membership with those of the Co-op, as a sustainable community enterprise.

For an indication of incubation initiatives currently being planned or considered in future, Board minutes and the Co-op’s Strategic Plan are suggested resources. Regular Co-op communications also intend to inform about initiatives in the pipeline; in 2013, Co-op staff attended over 50 stakeholder meetings/conferences in three provinces to deliver training, content, and to discuss work underway or planned. Members with incubation ideas are always welcome to bring them forward!

ACTION: The Board will ask its Governance Sub Committee to bring extra attention to its review of representation on the Board, and the role of Board members as liaisons with the Co-op’s community partners. Scott Hargrove (FVRL) and Dan Phillips (GVPL), currently serving as Board members, do an excellent job of informing the Board’s discussions of large public library technology perspectives and service needs.

BC Libraries Cooperative Board Meeting

25.11.13

Regrets: Heather Daly, Tim Lowan

1. Approval of Agenda and Minutes (JS/DP)

2. Additional member participation component – 10 minutes; *(the EDO was not contacted for this*

meeting)

3. In memorial donation – Julia Nelson

4. Reports

i. Operational Report

- New pilot service – Codename: LibCloud!
 - Builds on our NNELS and [Ceph](#) infrastructure
 - Responsive to member requests
 - An offsite storage service reachable via the [Amazon S3](#) or [Openstack Swift API](#) protocols.
 - Two pilots identified
 - Pilot pricing: \$40/50GB/year payable annually. If there is a need for *additional* offsite backup of the data, this may involve an additional fee of \$80/50GB/year.
 - Pilot phase to commence in December; production phase likely in early FY14/15
 - **ACTION:** Prepare Operational Reports for wider distribution
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ii. Reports from Board Sub-Committees – for Information

a) Finance

- For info: e-commerce survey status / investigation ongoing
- For info: The Sub Committee received a verbal report and moved to update terms to all Co-op invoices
- For info: The Co-op is investigating accepting credit cards payments / investigation ongoing
- For info: Additional corporate credit cardholders will be added to support operations
- For info: PST Ruling – verbal update received
- For info: FY14/15 Budget planning & Staffing plan to commence in December
- For info: Boxing Day & Easter Monday – closed days for the Co-op; budget neutral
- **APPROVED:** FY12/13 Audit(BO/JR)
- **ACTION:** signatures and release of covering note plus audited statements
- **ACTION:** AGM2014 signators meeting at next Board meeting re: new corporate cards

b) Governance

- For info: Board self-evaluation survey reviewed; re-draft pending
- For info: Sub Committee support for the AGM2014 nominations process discussed; action pending

- For info: Discussion about representation on the board
- For info: Discussion about KPMG “Governance Matters”; thematic board meeting Action pending
- For info: Discussion about Board policy schedule; Policy consolidation Action pending

c) Ad hoc Personnel Sub-Committee

- Joanne called for interest; Joanne, Brian and Julie will convene in January for the purposes of conducting the Executive Director’s annual performance evaluation.
 - **ACTION:** schedule evaluation
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5. New Business

- Royal Society – draft position paper & survey; **ACTION:** prepare draft
 - Vacation Carry Over; **ACTION:** prepare position paper
 - Upcoming communications
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6. Next Meeting 27 January, 2014

7. Adjournment