



**BCLibraries**  
COOPERATIVE

To: All Co-op member delegates

## **AGM 2020 notice, call for nominations and nomination form**

The Co-op's 2020 AGM will be held on October 29, 2020 10:30am – Noon (Pacific Time) for the purpose of:

- Receiving the audited financial statements for the previous year, for information;
- Receiving the report of the Board of Directors, for information;
- Appointment of auditors for 2021;
- Election of directors;
- Such other business as may, by virtue of the *Cooperative Association Act (BC)*, or pursuant to the Co-op's foundational documents, be properly brought before the meeting.

### **Where?**

Please note that due to COVID-19, this year's AGM will be exclusively via videoconference. Details to be shared with registrants closer to the date.

Member Delegates and/or Alternates must be registered with the Cooperative at least 30 days in advance of the AGM in order to vote.

### **Call for Nominees**

We are seeking nominees for our Board of Directors; deadline for nominations is **1:00pm Pacific on Thursday, September 24, 2020.**

### **Why run for the Co-ops Board of Directors?**

Successive committees and boards have led the Cooperative from concept through success story since June 2007. Join the board to help shape your Cooperative's future!

The Cooperative is a non-profit community enterprise, strategically focussed on the delivery of shared operational infrastructure, management and resources for our diverse member organizations. Our exclusive services and innovative use of technologies enable our members to best serve their communities.

We drive innovation with our shared-service library technology solutions, brokered content licensing services, software design, and infrastructure hosting expertise.

Do you have experience with organizations that have grown and evolved rapidly, and do you understand how boards can evolve to provide appropriate governance support? We are seeking exceptional individuals to help guide us into the future!

## What's involved?

Cooperative Directors are volunteers elected by the membership. Board meetings occur approximately 6 times per year, for the most part by telephone or videoconference. In the past, the Board has met in person in Vancouver once or twice a year, with travel expenses paid by the Co-op. Due to COVID-19, we are suspending in-person meetings and meeting exclusively via telephone or videoconference for the near future. Expect a time commitment averaging from four to six hours per month, depending on Sub-Committee participation.

Unlike a library board, the Cooperative board necessarily governs in a broader context, and is governed by different legislation. The Cooperative is an organization with national scope, and its partnerships and initiatives are reflective of its mandate.

## Nomination Rules:

- Any member delegate of the Co-op may nominate a candidate for Director.
- Any member delegate may be nominated for a position as a Board Director.
- Nominations may be emailed to the Nominations Committee by 1:00pm Pacific on Thursday, September 24, 2020

Candidates should forward with their nomination, a curriculum vitae and/or position statement which will be posted to the BC Libraries Cooperative website prior to the AGM. Nominations from the floor are not permitted.

## Nominee Minimum Qualifications:

To qualify for nomination or appointment as a BC Libraries Cooperative Board Director, an individual must, at a minimum:

- Be a member of, or be endorsed by, their organization's senior management team or its equivalent. Rationale: The Co-op's membership consists of organizations, not individuals.
- Have demonstrated and significant experience contributing to the advancement of a Board of Governance. Rationale: The Cooperative's membership demands effective governance.
- Agree to act honestly and in good faith with a view to the best interests of the Cooperative. Rationale: Per the [Cooperative Association Act](#) S.84(1)(a).

## Voting Procedure:

All votes on elections are conducted via secret electronic vote prior to the AGM. Ballots will be sent via email to the registered, designated employee (Delegate or Alternate) of each member organization. All votes on elections are by simple majority and each member organization has one vote. Only a registered, designated employee of a member organization (Delegate or Alternate) may vote; Member Delegates and/or Alternates must be registered with the Cooperative at least 30 days in advance of the AGM in order to vote.

In the event that only one nomination is received for a position, that individual shall be declared elected by acclamation. Election results will be announced at the Annual General Meeting.

## When are Elections Held?

Elections are held via secret electronic ballot prior to the BC Libraries Cooperative Annual General Meeting on October 29, 2020. Candidates do not need to be present at the AGM to run for office.

## 2020 BCLC Board Nominations Form

The Board is comprised of elected delegates "...collectively representing the diversity of the membership and the range of services the Cooperative provides..."

The elected positions on the BC Libraries Cooperative Board of Directors to be determined at the Annual General Meeting on October 29, 2020 are:

- **Board Director** (1 position, 1-year renewable term)
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I wish to nominate (First Name | Last Name:) \_\_\_\_\_

From the Member organization: \_\_\_\_\_

For the position of: **Board Director**

Nominated by: (First Name | Last Name:) \_\_\_\_\_

From the Member Organization: \_\_\_\_\_

**Nominee Consent Signature (\*\*Required):** \_\_\_\_\_

Nominations should include a photo and short biography of the nominee including the nominee's qualifications and interest in serving on the BC Libraries Cooperative Board. This information will be posted on the BC Libraries Cooperative website and publicized to all members in advance of the election in June. As well, nominees present at the AGM will be given two minutes to address the membership prior to the election. A candidate who is not present at the AGM may have a written statement presented to the membership in lieu of this verbal address.

***Please send this completed form to the BC Libraries Cooperative 2020 Nominating Committee via email by 1300 Pacific Time, September 24, 2020: [office@bc.libraries.coop](mailto:office@bc.libraries.coop).***