Shining a Light on Circulation Policies

Parts of Evergreen involved in a check out:

	Who can edit:
Group Penalty Thresholds	Local System Administrators
Item Status	Staff with appropriate permissions can update an item's status
Shelving Location - Circulate flag	Local System Administrators
Item - Circulate flag	Staff with cataloguing permission
Circulation Policies	Support
Library Operating Hours	Local System Administrators
Closed Dates Editor	Local System Administrators

Users

Government Library Users	K12 Users	Special Library Users	Post-secondary Users	Public Library Users

Secondary Permissions

- Acquisitions
- Reporter

Users

⬇

Public Library Users

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Public Library Patrons

- PL Adult
- PL BC OneCard
- PL Custom
- **PL Extended Loan**
- PL Federation
- PL Home Services
- **PL ILL**
- **PL Juvenile**
- PL No-fines
- PL Non Resident
- PL Print Disabled
- PL Restricted Access
- PL Temporary
- PL New User

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Public Library Staff

- PL Cataloguer
- PL Circulator
  - PL Circ + Copy Edit
  - PL Circ + Full Cat
- PL General Staff
- PL System Administrators
  - PL Federation System Administrator
  - PL Local System Administrator

BCLibraries
COOPERATIVE

Users

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Post-secondary Users

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Institution Staff

- Administrators
- Faculty
- Sessional Faculty
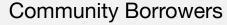- Support Staff

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Library Staff

- Post-Sec Cataloguers
- Post-Sec CircCat
- Post-Sec Circulators
- Post-Sec General Staff
- Post-Sec Local System Administrator
- Post-Sec Student Assistant
- Post-Sec Circ + Copy Edit

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Students

- Continuing Studies
- Distance Students
- Grad Students
- Post-Sec Custom
- Undergrad Students

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Alumni

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Community Borrowers

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Post-Sec ILL

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Post-Sec Print Disabled

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Reciprocal Borrowers

BCLibraries
COOPERATIVE

Arbutus Public Library Policies

Copy Circ Library	Checkout Library	Home Library	Permission Group	Circulation Modifier	Shelving Location	Reference?	Item Age <	Circulate?	Duration	Recurring Fine	Maximum Fine	Hard Due Date
APL	PLF	GLCONS	Public Library Users			FALSE		TRUE	14_21_28_2	thirtycents	fivedollars	
APL	PLF	GLCONS	Public Library Users			TRUE		TRUE	1_1_1_0	thirtycents	fivedollars	
APL	PLF	GLCONS	Public Library Users	dvd		FALSE		TRUE	3_7_14_2	onedollar	fivedollars	
APL	PLF	GLCONS	Public Library Staff	dvd		FALSE		TRUE	3_7_14_2	zero	zero	
APL	PLF	GLCONS	PL No-Fines	dvd		FALSE		TRUE	3_7_14_2	zero	zero	
APL	PLF	GLCONS	PL No-Fines		Quick View	FALSE		TRUE	1_3_7_0	zero	zero	
APL	PLF	GLCONS	Public Library Users		Quick View	FALSE		TRUE	1_3_7_0	onedollar	fivedollars	
APL	PLF	GLCONS	Public Library Staff		Quick View	FALSE		TRUE	1_3_7_0	zero	zero	
APL	PLF	GLCONS	Public Library Users	compact-disc		FALSE		TRUE	3_7_14_2	thirtycents	fivedollars	
APL	PLF	GLCONS	PL No-Fines	compact-disc		FALSE		TRUE	1_3_7_0	zero	zero	