



Minutes - Board Meeting Wednesday March 23, 2022, 10:00am-11:30am Pacific (via zoom)

Board members present: Shirley Lew (Chair), David Christensen, Deb Hutchison Koep, Dana McFarland, Mari Martin (ex officio)

Regrets: Beth Davies, Cari Lynn Gawletz, Anna Babluck

Staff present: Kevin Millsip, Sharon Herbert, Ayesha Ali

Guest: Tara Williams from GIA consulting (joined 10:30am / exited 10:57am)

1. Land acknowledgment – Shirley
2. Welcome and approval of agenda - Shirley (2 mins) – (DC/DHK) - Approved
 - a. Additional agenda items – There were none
3. Approval of Jan 26 board meeting minutes – Shirley (2 mins) (DHK/DC) -- Approved
4. Finance committee - **for information / decision**– Deb/Ayesha/Kevin (25 mins)
 - a. Budget 22/23 presented for approval – Deb / Ayesha
 - i. *Motion to approve the 22/23 operating budget* - Deb (DHK/DC) - Approved
 - ii. *Motion to receive the report* – (DHK/DC) - Approved
 - b. YTD financial report - Ayesha
 - i. Mari asked about Licensing invoices, income comes in late January/early February. It does balance out in the end. No issues with libraries paying their invoices.
 - ii. *Motion to receive the report* – (DHK/DC) - Approved
 - c. Discussions with KPMG re: financial tracking – Ayesha
5. Governance committee updates – **for information and discussion** – Anna/Kevin/Sharon (25 mins)
 - a. Member engagement sessions debrief and discussion – with Tara Williams from GIA consulting joining at 1030.
 - b. AGM planning – for information - see AGM timelines document in the package – Sharon
 - c. Covid update – for information - Sharon / Kevin
 - d. Board recruitment 22/23 – for information / discussion – Kevin
6. Other items – **for information** - Kevin (10 mins)

- a. EDI audit update (verbal)
 - b. NNELS federal update (verbal)
 - c. Partners update (verbal)
7. Other
- a. Potential provincial funding for COVID recovery, Co-op's participation on labour market study on nonprofits as employers
 - b. Setting date for 2023 AGM – booking Thursday, June 22, 2023.
8. Next regular board meetings: (10:00am-11:30am PST), ~~July 21, September 22, November 24, January 26, March 23~~, May 25, June 23.
9. Board education meetings: May 25, Finance and Operations with Ayesha Ali
10. Adjournment – 11:17am Pacific