



**BCLibraries**  
COOPERATIVE

## **CONFIDENTIALITY FOR DIRECTORS - Approved 28.04.14**

### **Introduction**

The purpose of this policy is to communicate the position of the Co-op with respect to board director confidentiality

### **Intent**

The Co-op values openness and transparency in all communications, yet strategic positioning, business transactions and Co-op business require a confidential environment at the Board table.

### **Confidentiality outlined**

Each board director must use the utmost care and discretion in the handling of confidential or privileged information, and other information not normally available to the public, received by reason of the directorship. Such information shall not be used for personal benefit or for the benefit of family, friends or associates, or any other individual or entity other than the Co-op.

### **Administration of Policy**

Concerns should be directed to the Board Chair or Executive Director. Board director discretion is appreciated.

### **Agreement**

By accepting a position on the Board, you agree that such information will not be released or divulged, whether directly or indirectly, unless authorized by BC Libraries Cooperative policies, required by law, or through the express written consent of the BC Libraries Cooperative, given under the hand of the proper officer with authority to give such consent.