



BCLibraries
COOPERATIVE

Board Meeting Wednesday May 17, 2023, 10:00am-11:30am Pacific (via zoom)

[Regular board meeting](#)

Join Zoom Meeting: <https://us02web.zoom.us/j/81355195949>

[Meeting process sheet](#)

Board members present:

Shirley Lew (Chair), David Christensen, Beth Davies, Deb Hutchison Koep, Mari Martin (ex officio)

Regrets:

Kevin Stranack, Cari Lynn Gawletz

Staff present:

Kevin Millsip, Cimoan Atkins, David Ryland (notes)

1. Land acknowledgment – DHK
2. Welcome and approval of agenda - SL
 - a. Additional agenda items – KM – *add member engagement report to Item 6B*
 - b. Approval of March board meeting minutes **Motion:** BD, Second: DHK - **Approved**
3. Charitable process discussion – **for information & discussion** - deferred
4. Action items from previous meetings - done
5. Finance committee – DHK/CA
 - a. General Updates
 - b. YTD financials
 - i. Motion to approve the YTD financials **Motion** – DC, Second DHK - **Approved**
 - c. Update on new provincial funding - KM
 - d. Federation calls re: service fee changes: NWLF – May 12; Island Link – June 5 at Saltspring; NCLF & Manitoba – TBA - KM
 - e. Governance committee updates – **for information**
 - i. AGM updates - KM

- f. Member engagement and EDI process updates – KM
 - g. Board update - KM
 - h. Consent agenda discussion - KM - *deferred*
6. Other – **for information**
- a. Member association health plan offering update - KM
 - b. Annual staff mental health & Pledge to Measure surveys - KM
 - c. Partners update – KM / DHK
 - d. Accessibility Committee – KM
 - i. Most Board policies have been posted on the website in Accessible format, thanks to David. A few will require more time, as we reproduce forms that were in table format
 - ii. Accessibility Committee - Daniella will be providing an Accessibility 101 session for Co-op staff as part of the all-staff meeting on May 24
 - e. PLAWG (Public Library Accessibility Working Group) update – KM
 - f. Digital BC update – SL
7. Board meetings: (10:00am-11:30am PST)
- a. Black type = regular board meetings/*Blue type = catch up/planning meetings:*
 - i. ~~Sep 21~~, ~~Oct 19~~ – *member engagement*, ~~Nov 16~~, ~~Dec 14~~, ~~Jan 18~~, ~~Feb 15~~ – *Budget Approval*, ~~Mar 15~~, ~~Apr 19~~, ~~May 17~~, June 22 – AGM.
8. Adjournment – ***Motion***- DHK, Second – BD – SL - ***Approved***