



BCLibraries
COOPERATIVE

Board Meeting Minutes Wednesday September 20, 2023, 10:00am-11:30am Pacific (via zoom)

Regular board meeting

Board members present:

Shirley Lew (Chair), David Christensen, Deb Hutchison Koep, Jacqueline Kozak, Mari Martin (ex officio)

Regrets: Cari Lynn Gawletz, Noreen Ma, Kevin Stranack

Staff present: Kevin Millsip, Sharon Herbert, Cimoan Atkins (exited 10:49am PT)

No Quorum

1. Land acknowledgment – [Mari](#)
2. Welcome and approval of agenda - [Shirley \(2 mins\) - approved](#)
 - a. Additional agenda items - Welcome to Jacqueline Kozak and introductions
 - b. Approval of last board meeting minutes – Note that Minutes were not included in the package
3. Finance committee – [Deb/Cimoan \(30 mins\)](#)
 - a. General Updates – Deb provided a verbal update on Reporting improvements.
 - i. **Motion to approve the YTD financials (DHK/DC) - approved**
 - b. Finance related projects for 23/24 - Kevin noted that next budget will include a four-year plan.
4. Governance committee updates – **for information** – [Kevin](#) – [There was no quorum at last Governance meeting, so discussion is still required on some of the following:](#)
 - a. Governance workplan for 23/24 - to be reviewed in next Governance meeting
 - b. Board education/training interest for 23/24 - Shirley inquired about training on accessibility requirements; Deb asked about update from Co-op about our own planning; David interested in best practices and success stories around censorship/book ban issues, Shirley discussed library values in conflict. Mari suggested some input from her provincial counterpart in

Manitoba, support for staff. Deb noted need for prioritizing PD and potential time investment for Board members.

- c. SGM updates re change to Rules for Board term limits - David Ryland confirmed with the Registrar that the Co-op can handle the motion/vote remotely as long as the process is aligned with how we handle votes at our AGM. Staff will provide options and suggested process for discussion at next Governance meeting.
 - d. Strategic planning initial conversation - current Strategic plan goes to 2024, so need process input from Governance committee
5. Other – **for information (5 mins)**
- a. Annual staff mental health & Pledge to Measure survey results – Kevin Partners update – Kevin/Deb PLAWG (Public Library Accessibility Working Group) update – Kevin
 - i. <https://untappedaccessibility.ca> award nomination. Mari noted that Accessibility directorate will be sending out posters re: government services and accessibility
 - b. Digital BC update – Shirley noted that the Co-op is on the working group.
6. Board meetings: (10:00am-11:30am PST)
- a. Black type = regular board meetings/Blue type = catch up/planning meetings:
 - i. Sep 20, Oct 18, Nov 8, Dec 13, Jan 17, Feb 21 – Budget Approval, Mar 13, Apr 17, May 8, June 20 – AGM.
7. Adjournment – 11:16am Pacific