



MINUTES Board Meeting Wednesday March 13, 2024, 10:00am-11:30am Pacific
(via zoom)

Regular board meeting via Teams

[Meeting process sheet](#)

Board members present:

Shirley Lew (Chair), David Christensen, Mari Martin (ex officio), Noreen Ma, Jacqueline Kozak, Clint Curle (joined at 10:17am)

Regrets: Deb Hutchison Koep, Kevin Stranack,

Staff present:

Kevin Millsip, Sharon Herbert, Cimoan Atkins, Ayesha Ali

1. Land acknowledgment – **Mari, David C., Deb, Noreen, Kevin S., Shirley, Jacqueline, Clint**
2. Welcome and approval of agenda - **Shirley (2 mins) - (DC/NM) approved**
 - a. Additional agenda items - none
 - b. Approval of last board meeting minutes – see item in package - **(DC/NM) approved**
3. Governance committee updates – **for information (35 mins) -**
 - a. Board recruitment update - **Jacqueline**
 - i. **Motion to recommend the Board appoint Clint Curle to the BCLC Board (i.e. to complete Cari-Lynn Gawletz’s term to the AGM in June 2025)**
 - ii. Welcome Clint Curle (South Interlake Regional Library, MB) and Introductions
 - iii. Kevin Stranack – stepping down from Board at June 2024 AGM
 - b. Strategic planning initial discussion – **Jaqueline/Kevin**
 - i. **Motion for the Board to strike an advisory committee to be comprised of Board and staff to identify a process for strategic planning (JK/NM) - approved**

4. Finance committee – [Deb/Cimoan \(35 mins\)](#)
 - a. **Motion to receive the YTD financials (DC/JK) approved**– See December 2023 YTD financials and Q3 narrative in your package
 - b. Motions to recommend for Board approval:
 - i. **Motion to recommend adopting the deferral approach effective FY24/25. (SL/DC) - approved**
 - ii. Move one months' worth of funds (\$80,000) to NNELS as bridge funding while we await the new federal funding program implementation.
 - a. ~~Motion to recommend move of \$80K funds from licensing surplus to NNELS as 1 month bridge funding~~
 - b. Revised: **Motion to approve \$84K from the accumulated surplus to NNELS, for bridge funding. (SL/NM) - approved**
5. Other – (15 mins)
 - a. Upcoming all-staff retreat - April 17/18
 - b. Partners update – [Kevin](#)
 - i. Meetings with provincial ministries to increase awareness at caucus/treasury of value of library sector. Positively received.
 - c. PLAWG (Public Library Accessibility Working Group) update – [Kevin](#)
 - i. Funded by Disability Alliance of BC
6. NNELS federal funding update – [Kevin](#)
7. Board meetings: (10:00am-11:30am PST)
 - a. Black type = regular board meetings/[Blue type = catch up/planning meetings](#):
 - i. ~~Sep 20, Oct 18, Nov 8, Dec 13, Jan 17, Feb 21 – Budget Approval, Mar 13, Apr 17 – conflicts with all-staff, May 8, June 20 – AGM.~~
 1. ACTION: Kevin to identify alternate date
8. Adjournment – 11:10am Pacific

Items for future board meetings:

- Staff Presentations: Sharon Herbert – April 17 (conflicts with all-staff, new date TBD)
- AI and library sector