



## **Board Meeting Wednesday January 29, 2025, 10:00am-11:30am Pacific (via Teams)**

### **Regular board meeting**

Board members present:

Deb Hutchison Koep (Chair), Shirley Lew (joined at 10:10), Mari Martin (ex officio), Noreen Ma, Jacqueline Kozak (joined at 10:12), David Christensen, Hilary Webb, Suzanne Rackover, Clint Curle

Regrets:

Staff present:

Sarah Felkar, Sharon Herbert, Ayesha Ali

1. Land acknowledgment – Noreen, (Rotation: Hillary, Jacqueline, Clint, Mari, Suzanne, Shirley, David C., Deb)
2. Welcome and approval of agenda - Deb (2 mins)
  - a. Additional agenda items - Add Draft Motion under Item 3 b. Finance to approve 25/26 draft budget
  - b. Motion to approve agenda (SR/CC) - approved
  - c. Approval of last board meeting minutes – (DC/NM) approved
3. Finance committee – David/Ayesha (20 mins)
  - a. Motion to receive the YTD financials (November 2024)
    - i. (CC/HW) - approved
  - b. Motion to approve 2025-2026 Draft Budget
    - i. (DC/SL) - approved
4. Governance committee updates – **for approval and information (30 mins)** - Noreen/Sarah/Sharon

- a. Board Policy Updates – Sarah
    - i. Board Conflict of Interest - minor change to the previous version, i.e. “resolving” conflict of interest changed to “addressing” conflict of interest; additional information added referencing the Cooperative Association Act.
      - 1. ACTION: Sarah to add date last edited to top of document as well as to document name
      - 2. MOTION to adopt the revised Board Conflict of Interest Policy as presented (with above edits) (NM/SR) - approved
    - ii. Board Confidentiality
      - 1. Sarah reviewed the more fulsome and specific changes to the previous version of this policy to ensure greater clarity
      - 2. Discussion: Add links to these 2 policies at the top of each agenda going forward as a reminder to Board members
        - a. ACTION: Sarah to make a few minor revisions:
          - i. Change “you” to “directors”
          - ii. Change ‘you’ to ‘your’
          - iii. In compliance “with”
      - 3. MOTION to adopt the revised Board Confidentiality Policy for Directors as presented (with noted corrections) (JK/NM) - approved
  - b. Strategic Planning update (verbal) – Sarah
  - c. Board Recruitment - Sarah
    - i. Discussion to consider Board composition as four directors will step down at AGM in June 2025. Call for nominations will begin in mid-April.
5. Other – **for information** – (5 mins) - deferred to next meeting
- a. Partners update – Deb/Sarah
6. Board meetings: (10:00am-11:30am PST)
- a. Black type = regular board meetings/Blue type = catch up/planning meetings:
    - i. ~~Sep 19, Oct 16, Nov 20, Dec 18, Jan 15, Feb 19~~ – Budget Approval, Mar 19, Apr 16, May 21, June 19 – AGM.
7. Adjournment - 11:32am (SR/SL)